

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
August 9, 2023**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, August 9, 2023, at 4:30 pm.

Chairman Demicco called the meeting to order with Comm. Comfort present. With two Commissioners present, a quorum was met. Also, in attendance was Kenneth Sullivan, Director of Utilities.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MEETING HELD OF JULY 12, 2023:

Comm. Comfort made the motion to approve the regular meeting minutes held on July 12, 2023 as written and presented prior to the meeting. The motion was seconded with both in favor.

AGENDA #3 READING OF COMMUNICATIONS:

Director Sullivan stated that there were no communications prior to this meeting.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Chairman Demicco stated that he attended the Borough of Jewett City monthly meeting and CMEEC meetings in the last month.

AGENDA #5 DISCUSS AND REVIEW BOROUGH SERVICES REPORT:

Director Sullivan reviewed the Borough Services report and it was noted that the Borough of Jewett City had received a copy of it.

AGENDA #6 DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE LOAN PAYMENTS FOR CWF PLO 443-C TO US BANK:

Director Sullivan updated the Commissioners on the last payment of the loan will be March 25, 2025 and the Certificate of Deposit that has been paying the monthly cost of this loan is maturing on 9/30/23. He also updated them on his conversations with the State of CT requesting an extension to pay the loan, of which he was told is not possible, and the possibility of the Waste Water Division filing for bankruptcy. He mentioned that there is the Debt Escrow Fund at Janney Montgomery that will be used for about nine months. He also stated he had secured a line of credit with the Jewett City Savings Bank if that route would be needed in the future.

After some discussion, Comm. Comfort made the motion to authorize the Treasurer to submit a monthly online wire transfer request from the CWF 443-C checking account to US Bank in the amount of \$33,746.27 for the duration from July 2023 through June 2024. The motion was seconded with both in favor.

Comm. Comfort made the motion to deposit \$90.00 into the CWF 443-C checking account to cover one year's worth of wire transfer charges, at the cost of \$7.50/month, automatically deducted at the time of transfer. The motion was seconded with both in favor.

AGENDA #7 DISCUSS AND TAKE ACTION, IF NECESSARY, ON THE IDEA OF LIVE VIDEO SURVEILLANCE FOR SUBSTATIONS:

After some discussion, no action was taken for this agenda item.





AGENDA #8 DISCUSS AND TAKE APPROPRIATE ACTION ON ELECTRIC POLICY CHANGE:

Director Sullivan reviewed the amended policy entitled 'Policy Guidelines for Self-Generating Customers' noting the change in the Category 1 cost of application from \$100.00 to \$150.00. After some discussion, Comm. Comfort made the motion to approve the revised policy entitled 'Policy Guidelines for Self-Generating Customers' as presented. The motion was seconded, with both in favor.

AGENDA #9 SEWER UPDATE:

Director Sullivan informed the Board that he is still talking with the State of Connecticut DEEP as to possibly claiming bankruptcy of the Wastewater Treatment Division.

He stated that he has requested an extension of the 20-year CWF Loan, being that it has about two years left and that he asked for a two-year extension. He stated that his request was denied because we are bound by 20-year statute on this particular loan.

Director Sullivan stated that he's been contacted by First Selectwomen Dana Bennett requesting to attend the next Board Meeting so that they can show the video of the Route 201 sewer pipe line, showing something coming into it with much flow. He also stated he was told that a repair is shown on video. He also mentioned that Fuss and O'Neil and Mike Lalima would be attending.

AGENDA #10 ADDRESS PUBLIC CONCERNS:

Director Sullivan stated that there were none at the time of preparing the agenda.

AGENDA #11 OTHER BUSINESS:

Director Sullivan stated that there was nothing under 'other business' at the time of preparing the agenda.

A motion was made by Chairman Demicco to adjourn the Board Meeting at 4:47 pm. Comm. Comfort seconded the motion with both in favor.

Respectfully submitted by,



Debra L. Bingell
Secretary to the Board